

West London Law Solicitors

Financial Eligibility Form

SUMMARY

To qualify for public funding (legal aid) you can not exceed the 3 figures below:

1. **Gross Income** - Before tax is deducted limit of **£2,657** per month (Section 2)
2. **Disposable Income** - After tax is deducted limit of **£733** per month (Section 4)
3. **Capital** - The value of money and property in your name limit of **£8,000** (Section 3)

For clients with more than 4 dependant children a higher monthly gross income limit applies

No. of dependant* children	Monthly Gross Income Cap
0 – 4	£2,657
For the 5 th and each subsequent dependant child	Add £222

*Dependant child is defined as anyone for whom the client and/or their partner receive child benefit.

SECTION 1

If you are in receipt of any of the following, you automatically qualify for public funding. If you do not, please complete the following sections.	Income Support	<input type="checkbox"/>
	Income Based Jobseeker's Allowance	<input type="checkbox"/>
	Guarantee State Pension Credit	<input type="checkbox"/>

SECTION 2 - YOUR INCOME

Monthly Gross Income		
(If you have a partner, their income is also taken into account)		
<u>Monthly Income</u>	YOU (£)	YOUR PARTNER(£)
<p>Please state you and your partner's gross earnings per month (before tax is deducted).</p> <p>If your income includes any of the following, please list them and their amounts: earnings or profits from a business, any maintenance payments, any pensions, any welfare benefit, any income from savings and investments, any dividends from shares, any monies received from friends or relatives, any student grants and/or loans.</p> <p>If your income does not include a tenant's allowance, council tax benefit, housing benefit, social fund payment, please do not include any of the following in your gross income calculations: disability living allowance, constant attendance allowance, carer's allowance, severe disability allowance, exceptional severe disabled allowance, any war pensions, independent living funds payments and fostering allowance, any war pensions, back to work bonus under section 26 of the Job Seeker's Act 1995, payments made under the Earnings Top-up Scheme and Payments under the Community Care Direct Payment Scheme</p>		
TOTAL Gross	£	£
Monthly Income		
	A	£
<p>IF YOUR MONTHLY GROSS INCOME EXCEEDS £2,657 YOU WILL NOT QUALIFY FOR PUBLIC FUNDING, UNLESS YOU HAVE MORE THAN 4 CHILDREN.</p> <p>PLEASE CHECK YOUR TOTAL GROSS MONTHLY INCOME AGAINST THE TABLE ON PAGE 1 TO SEE IF YOU APPLY FOR PUBLIC FUNDING</p>		

SECTION 3 – YOUR EXPENSES

Deductible Allowances and Expenses										
Please list <u>monthly</u> expenses in the corresponding fields below.										
<u>Monthly</u> Allowance & Expenses	YOU (£)	YOUR PARTNER (£)								
i. Income Tax, National Insurance contributions										
ii. Maintenance Payments made (Divorce Payments)										
iii. If in receipt of a salary or wage add £45 to Deductible total. See figure B below (This will be deducted from Monthly Gross Income)	<table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">YES</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	<table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">YES</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input type="checkbox"/>									
NO	<input type="checkbox"/>									
YES	<input type="checkbox"/>									
NO	<input type="checkbox"/>									
iv. Child Care expenses incurred because of employment or self employment										
v. HOUSING COSTS <ul style="list-style-type: none"> • Rent or Mortgage Repayments (although amount allowed if the client has no dependants is limited to £545) 										
<ul style="list-style-type: none"> • Endowment Policy Premiums - Life Assurance Contract (if paid in connection with a mortgage) 										
vi. Fixed Amounts for each Dependant relative (adult	Partner									

and child) living with the client.	£159.25		
(If no dependants there is a Housing Cap of £545) For each amount add to Deductible Allowances & Expenses	Dependants aged 15 or under £243.81		
	Dependants aged 16 or over £243.81		
	TOTALS	£	£
TOTAL Deductible Allowances & Expenses		£	£
		B	£

SECTION 4 – YOUR DISPOSABLE INCOME

Monthly Disposable Income		
To work this out you deduct Deductible Allowances and Expenses (Section 3, B) from Monthly Gross Income on the previous page (Section 2, A)		
Monthly Gross Income		
£		A
Deductible Allowances and Expenses		
£		B
TOTAL Disposable Income (A minus B)		
£		C
IF YOUR TOTAL IS IN EXCESS OF £733 PER MONTH YOU WILL NOT QUALIFY FOR PUBLIC FUNDING		

SECTION 5 – YOUR CAPITAL

Working Out Capital		
(If you have a partner their capital is also taken into account)		
CAPITAL	YOU (£)	YOUR PARTNER (£)
The market value of your home cannot exceed £200,000. You are only entitled to £100,000 of equity* (Equity is the value of your home minus the mortgage) * If your property is the subject matter of the dispute, then you are allowed equity of £200,000 and mortgage of £100,000, i.e. your home should not exceed £300,000.		
The market value of all land and buildings other than your home, including interests in timeshares		
A maximum of £100,000 is allowed in respect of all mortgages on all your properties		
Money in the bank, building society, Post Office, premium bonds, National Savings Certificates etc.		
Investments, stocks and shares		
Money that can be borrowed against the surrender value of insurance policies		
Money value of valuable items, for example, boat, caravan, antiques, jewellery (not wedding or engagement rings or usually your car)		
Money owed to you		
Money due from an estate or Trust Fund		
Money that can be borrowed against business assets		
TOTAL Disposable Capital	£	£

IF YOUR AND YOUR PARTNER'S JOINT CAPITAL EXCEEDS £8,000. YOU DO NOT QUALIFY FOR PUBLIC FUNDING

Do not include loans or grants from

- the Social Fund,
- back to work bonus under section 26 of the Job Seeker's Act 1995,
- home contents, for example (unless exceptionally valuable) furniture and household effects, personal clothing.
- Personal tools and equipment of trade,
- payments under the Community Care Direct Payment Scheme,
- savings,
- valuable items or property the ownership of which is the specific subject of the court case